

**TOWANDA AREA SCHOOL DISTRICT**  
**Work Session**  
**Towanda Area Elementary School Conference Room**  
**Monday, November 14, 2011 - 7:00 P.M.**

**1. Pledge of Allegiance:**

**2. Call to Order** - President, Peggi Munkittrick

***Towanda Area School District: Each Child By Name Achieving Proficiency in Reading and Math***

**3. Presentations:**

- A.** 2007 Bond Refinancing – Les Bear, RW Bair Baird & Co., and Kevin Reid, King, Spry, Herman, Freund & Faul, LLC

**4. Public Comments on Agenda Items:**

Please identify yourself by name and indicate which agenda item you are commenting on. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant (not related to an agenda item). Thank you for your cooperation.

**5. Superintendent's Report:**

**6. Respond to Questions:**

**7. Minutes:**

**8. Committee Reports:**

**9. Financial Reports:**

**10. Personnel:**

**A. Employment:**

**1. Support Staff Employments:**

- a.** Kay Smith, Aide I  
**b.** Judy Elchak, Aide I, (change effective start date to 10/25/11)

**2. Substitutes, Professional Staff**

- a.** Mande Carr, Guest Teacher  
**b.** Jennifer Sheridan, Elementary

**3. Substitutes, Support Staff**

- a.** Kathryn Field, Secretarial  
**b.** Donna Harbst, Custodial  
**c.** Cindy Arrison, Custodial  
**d.** Sonya Abrams, Custodial

**4. Supplemental Employments**

- a.** Mentor Teacher

**11. Contracts/Agreements:**

- A. Approve Parameters Resolution #2011/12-03, authorizing the refinancing of the 2007 Bond Issue

**12. Programs/Curriculum/Policy:**

A.

**13. Financial:**

- A. Approve the designation of the SWAP bank account funds as committed fund balance  
B. Approve the following occupation tax refunds:  
1. Chad M. McLinko, 459 Crossover, Towanda, PA, \$86.69 due to a change in category in 2011  
2. Richard Albrecht, 42 Long Valley Rd., Monroeton, PA, \$169.99 due to a change in category in 2011

**14. Transportation:**

A.

**15. Other:**

A.

**16. General Board Discussion:**

**17. Visitor's Comments:**

Please identify yourself by name. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive or obscene. Thank you for your cooperation.

**18. Adjournment: ACTION TAKEN:** Moved by\_\_\_\_\_Seconded by\_\_\_\_\_.

Respectfully submitted,

**DIANE M. PLACE**  
Superintendent